

Park Point Beach House FAQs for 2019

How do I reserve a date at the Beach House?

- Check the community calendars, such as www.visitduluth.com, to see what else is going on in Duluth.
- Become familiar with the Beach House rental policies and park rules included in the rental contract.
- Check the Beach House calendar at the bottom of the website to see if your date is available.
- Email cpodtburq@duluthymca.org to obtain a tentative reservation. Your date can be held for up to 10 days without application and deposit.
- Send in the following:
 - Beach House Application and Rental Agreement
 - Hold Harmless Agreement
 - Non-refundable deposit of \$150 (applied to your total rental fee)

Your date is not secured until the application and deposit have been received, and you have been emailed a confirmation.

How much does the Beach House cost?

For daytime events ending by 10 pm, the Beach House rental fee is \$85 per hour for residents of the City of Duluth. For non-residents, the rental fee is \$125 per hour.

Events remaining in the park past 10 pm will be charged a flat fee of \$875 for residents of the City of Duluth and \$1,130 for non-residents. Building access will be granted from 4 pm – 12:30 am on days when public hours are observed. Building access can be granted from Noon – 12:30 am on days when public hours are not planned. (Hours between Noon and 4 pm will have a staffing fee of \$25/hour in addition to the rental fee.)

When can I come in to decorate at the Beach House?

If your rental:

- **Falls between May 10 and June 9, 2019:** you may begin setting up at noon. Hours between Noon and 4 pm will have an additional cost of \$25/hour.
- **Falls between June 10 and September 2, 2019:** you may begin setting up when public hours end at 4 pm. No exceptions.
- **Falls between September 3 and September 30:** you may begin setting up at noon. Hours between Noon and 4 pm will have an additional cost of \$25/hour.

What is the capacity of the Beach House?

The Beach House recommends that your guest list be no more than 250.

Are there tables and chairs available at the Beach House?

Yes. The Beach House has tables and chairs for 200 people. If you need something in particular, it is recommended that you rent from a party rental company. The Beach House cannot guarantee consistent inventory of on-site equipment due to the quick turnaround of the rental facility and normal wear and tear of users during public hours.

At the beginning of the 2019 rental season, the Beach House had:

24 round tables, 60 inches (5 feet) in diameter

7 banquet tables, 2.5 feet x 6 feet

198 metal folding chairs

38 metal frame chairs with a hard plastic seat and back, light green in color

22 metal frame chairs with a hard plastic seat and back, orange in color

Park Point Beach House FAQs for 2019

Can I rent chairs and tables from a party supply company?

Yes. The rental company you choose will need to work with the Park Point Manager to arrange times for the delivery and pick up of any equipment outside the time your rental occupies the building. Feel free to pass along contact information to make this discussion easier.

Can I have alcohol at the Beach House?

If you would like to have alcohol at your event, you must obtain a permit from the City of Duluth as per City Ordinance. Kraig Decker is your point of contact in that office. He can be reached by email at kdecker@duluthmn.gov, or by phone at 218-730-4305. The permit guide with the alcohol permit information can be found online at https://cityofduluth.formstack.com/forms/alcohol_consumption_permit_application

Is there a kitchen in the Beach House?

No. There is no stove or oven.

There is, however, plenty of counter space, dual stainless steel sink, and limited refrigerator and freezer space.

Can I bring in my own food?

If you plan to serve food at your event, you must choose a licensed caterer. We do not have a list of preferred caterers.

What supplies are provided at the Beach House?

The Beach House will supply cleaning supplies, garbage bags, and toiletries for the bathrooms.

Can I get some assistance in setting up for my event or cleaning up after my event at the Beach House?

Set up services are not provided by Beach House staff.

You may hire Beach House staff to help with clean up of your event. Additional fees apply; please see the rental contract for details.

Can I leave things at the Beach House overnight?

No. Lock up must occur no later than 1 AM. The Beach House must be clean and ready for public hours to resume at 11 AM. If you need to come back and pick up some of your belongings, you may contact the Park Point Manager AT LEAST 14 days prior to your event, and request an 8 AM pick up time. This may be refused based on the availability of the Beach House staff and the scheduling of other events. Additional staffing costs may apply.