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# PARK POINT PAVILIONS AND FIELDS

## 2018 Rental Information and Policies PARK POINT RECREATION AREA

The Duluth Area Family YMCA has acquired the operation of the Park Point Recreation Area from the Parks and Recreation Department of the City of Duluth. The Duluth YMCA is dedicated to putting the principles of caring, honesty, respect and responsibility into practice through programs that build healthy spirit, mind and body for all. The Duluth Area Y operates the Beach House concession stand, manages the rental of the Beach House, Pavilions, and Fields for parties, wedding receptions and other gatherings, as well as provides the lifeguards. Please contact Park Point Manager Cheryl Podtburg at the Y for additional information or to book your event.

DULUTH AREA FAMILY YMCA  
302 W 1st Street  
Duluth, MN 55802  
218.722.4745 ext. 164  
[cpodtburg@duluthymca.org](mailto:cpodtburg@duluthymca.org)





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This collection of information is your main reference tool for the rental process please be familiar with its contents when using the Park Point Recreation Area for your event. (Keep on hand until completion of your event.)

### **Park Point Recreation Area**

#### **45th Street and Minnesota Avenue**

Pavilions (2), grills, tables, electrical outlets, restrooms, playground, ball field, soccer fields, sand volleyball courts, fishing pier, boat launch, trails, beach house (6,000 square feet).... Good for picnics for a group up to 300; parking for 385 cars. Photos, and maps available at [www.duluthymca.org/locations/parkpoint](http://www.duluthymca.org/locations/parkpoint). Site visits available upon request.

**The Park Point Recreation Area is open to the public** 6 am to 10 pm daily.

**The Park Point Beach House is open to the public** 11 am to 4 pm daily during the months of June, July, and August, weather permitting.

**The Pavilions and Fields are available for reservation** Memorial Day through September. Time slots available for reservation are:

- 10 am—3 pm
- 4 pm—9 pm
- 10 am—9 pm

**Special events may be subject to a separate permitting process. Special events should contact [cpodtburg@duluthymca.org](mailto:cpodtburg@duluthymca.org) to discuss your needs.** Your event qualifies as a special event if it is:

1. Open to the public
2. Charges an admission or registration fee
3. Attended by more than 100 people

### **TO RESERVE SPACE FOR YOUR EVENT:**

1. Become familiar with the park rules on page 3.
2. Call or email the Park Point Manager to make a tentative reservation.
3. Send in your application and permit fee to the Downtown Y.

Once your application and fee is received, your permit will arrive via email. Please print the permit and have it with you in the park on the day of your reservation to enforce its privileges. Your permit allows you exclusive use of the space you have reserved for the time reflected on your permit.





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## PARK POINT RECREATION AREA RULES

Park Rules apply to public use as well as rentals.. Sections of the policies are enforceable by City Ordinances and State Statutes: Duluth City Code: Chapter 8 Article I Sec. 35-8, 9; MN State Statute: 340A101, 340A.414

- A permit does not give “exclusive” use of the park; only the picnic shelter or specific area you have requested. The park will still be open to the public. Permit must be in the permittee’s possession at the event to enforce its privileges, including asking individuals to move from the designated reserved space.
- The permit includes use of the shelter or reserved space (i.e. ball field), and amenities (picnic tables, water, electricity, and grills, where available).
- Reservations are made for specific time periods – the space is not yours until the reservation time begins, so please plan accordingly. If one time period does not allow enough time for set-up, you may need to reserve the entire day, if both time periods are available. The park closes at 10 PM, unless you have reserved the Beach House and have been granted permission for extended use of the park.
- The group or person reserving the shelter is held responsible for the safe conduct of all participants attending the event.
- The area must be left in an orderly condition when you leave at the end of the time period; all trash and decorating items must be disposed of properly in existing containers and left clean for the next group using the park. A dumpster is located in the parking lot of disposal properly bagged trash. Fees for damages and additional cleaning may be billed following the event for non-compliance.
- All motorized vehicles must remain in the parking lot and are not allowed on any off-road areas such as park pathways, grass, fields, etc. (see exception below).
- A key might be available to allow vehicle entry for unloading of supplies. A \$20 key deposit is required. Vehicles cannot remain inside the gate, and the gate must remain locked during your event. Key use may be denied due to availability.
- **ALCOHOLIC BEVERAGES:** An alcohol consumption permit must be obtained to consume alcohol in a City park. For information and forms on obtaining this permit, please call 218.730.4320 or email [kdecker@duluthmn.gov](mailto:kdecker@duluthmn.gov). The permit guide with the alcohol permit information can be found online at <http://www.duluthmn.gov/media/541660/alcohol-consumption-permit-guide-1213.pdf>.
- **ELECTRICITY:** The Pavilions and Beach House are equipped with 110 volt electrical outlets. Multiple items may cause overload; please be careful.
- **FOOD:** You may use existing grills or bring additional grills. Coals, hot water, or cooking oil/grease cannot be dumped on lawns, turf, landscaped areas, catch basins or sewers, and must be disposed of properly. Grease and food waste should be composted or thrown in the garbage. For safety reasons, glass containers are prohibited. (For additional grease-disposal information, Chris Kleist at 218.355.0598 or 218.730.4063.)
- **FIRES/BONFIRES:** Fires are ONLY allowed in grills surrounding the pavilions in the Park Point Rec Area. Fire must be attended to at all times and shall be completely extinguished before leaving; removing all burned and unburned material. **FIRES ARE NOT ALLOWED ON THE BEACH.**
- **PORTABLE TOILETS:** When additional toilet facilities are needed beyond what is already available at the park, they will be arranged and paid for by the permittee. Consult directly with provider of choice on recommended amounts.
- Staked tents, bouncy houses, etc. are not allowed in the park without special permission. Contact the Park Point Manager for more information.
- Pavilion reservations will be automatically cancelled if payment is not received within two weeks.
- All reservations are final after the permit has been issued; please be sure of your date and time. If you make changes to your reservation and a new permit must be issued, you may be asked to pay an additional \$25 processing fee.
- The person or group reserving the shelter, field or facility is held responsible for the safe conduct of all participants attending the event.
- Permittee must comply with any and all applicable city ordinances.